



2025

Parent Information Book



**PEMBERTON
DISTRICT HIGH
SCHOOL**



PEMBERTON

District High School

Dear Parents and Carers,

At Pemberton District High School, we are driven by our firm belief in the capacity for all students to achieve success. To realise this, we treat each student as an individual and tailor their educational program to celebrate their strengths and extend their potential.

Our values of Challenge Yourself, Choose Respect and *Be Resilient* are entrenched within all aspects of what we do. Our students are enthusiastic learners with inquisitive minds and caring natures, consistently recognised across our school community for their responsible and respectful approach, truly embodying our values and demonstrating school pride.

PDHS's priorities focus on student progress and achievement, teaching quality, learning environments, and partnerships and relationships. Our results in standardised and school-based assessment are consistently above that of similar schools. These outstanding results confirm that our teaching and learning programs are supporting excellent levels of academic achievement and progress from Kindergarten to Year 10.

While we provide all the academic opportunities and standards of a large school, it is our small size and clear values that so successfully promote the development of well-rounded young people. Our positive, friendly and respectful school culture is reflected within all classrooms, where eager and focused students are supported by passionate and dedicated teachers. Behavioural issues are minimal, allowing students and teachers to focus on the core business of learning.

Educational success is measured by more than just academic results. Our aim is to meet the emotional, physical and social needs of all students. At PDHS we believe this is best achieved through positive partnerships between the school and home. Teachers know each student and their family individually, and maintain clear and consistent communication within this vital partnership.

We recognise that memorable, authentic and powerful learning often takes place outside the classroom. Our students are provided with a wide range of opportunities to develop the essential skills of communication, team-work, problem-solving, critical thinking and creativity through their engagement with enrichment activities including camps, excursions, workshops and competitions.

PDHS provides our students with the best of both worlds: the opportunities and standards of a large school, coupled with the personalised learning and pastoral care of a small school. The results speak for themselves. Our students are resilient and respectful individuals who seek out and successfully face challenges with positivity and belief in their own abilities.

Regards,

Lee Illingworth
Principal



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2025 STAFF

EXECUTIVE TEAM

Principal	Lee Illingworth
Deputy Principal	Andrew Hughes
Deputy Principal	Suzi Franken
Manager Corporate Services	Leanne Roche

OFFICE STAFF

School Officer	Tracey Kimpton
School Officer	Carri-Ann Ditri
School Officer (Library)	Sandra Ashworth

TEACHING & SUPPORT STAFF

Primary K-6

Kindergarten /	Cassie Thoo
Pre-Primary	
Year 1/2	Vicki Barnsby
Year 2/3	Amy Dowson
Year 4/5	Suzy Walker
Year 5/6	Michele Schmidt
Indonesian	Allegra Cernotta
Performing Arts	Mel Brooks
Science & Digi Tech	Rahim Cervoj
HASS & Kitchen Garden	Rikki Shepherd
Health & PE	Rhys Brooks
Literacy Support	Sue Fuller

EDUCATION ASSISTANTS

Justine Little
Josie Thompson
Monique Tysoe

Secondary 7-10

English	Mel Brooks
Mathematics	Rahim Cervoj
Science	Nick Harger
HASS	Rikki Shepherd
Physical Ed	Rhys Brooks
	Andrew Hughes
	Natasha Cockram

GARDENER

Dan Lister

CHAPLAIN

Meryl Giumelli

PSYCHOLOGIST

Bree Shaw

CLEANING STAFF

Karena Wilson
Jane Bradley

Please be aware that changes to the staffing structure may occur at short notice due to unforeseen circumstances. Any changes will be communicated to parents and carers as soon as is practicable.

FRONT OFFICE TIMES

The Front Office will be open from 8:00am to 4:00pm, Monday to Friday, and is attended by a staff member during these times.



IMPORTANT DATES AND TIMES

SCHOOL TERM DATES FOR STUDENTS

Term 1	Wednesday 5 February 2025	Friday 11 April 2025
Term 2	Tuesday 29 April 2025	Friday 4 July 2025
Term 3	Tuesday 22 July 2025	Friday 26 September 2025
Term 4	Tuesday 14 October 2025	Thursday 18 December 2025

SCHOOL HOLIDAYS (INCLUSIVE)

Saturday 12 April 2025	to	Monday 28 April 2025
Saturday 5 July 2025	to	Monday 21 July 2025
Saturday 27 September 2025	to	Monday 13 October 2025
Friday 19 December 2025	to	Wednesday 4 February 2026

PUBLIC HOLIDAYS

Monday 27 January 2025	Australia Day
Monday 3 March 2025	Labour Day
Friday 18 April to Monday 21 April 2025	Easter
Friday 25 April 2025	ANZAC Day
Monday 2 June 2025	Western Australia Day
Monday 29 September 2025	Kings Birthday

SCHOOL DEVELOPMENT DAYS

Monday 3 February 2025
Tuesday 4 February 2025
Monday 28 April 2025
Monday 21 July 2025
Monday 13 October 2025
Friday 19 December 2025

SIREN TIMES

First Siren	8:30am
Starting Siren	8:45am
Recess	10:45am – 11:10am
Lunch	1:10pm – 1:50pm
Finishing Siren	3:00pm

LUNCH TIME

Lunch 1 (Play time for PS)	1:10pm - 1:30pm
Lunch 2 (Eating time for PS)	1:30pm - 1:50pm

Students are not to arrive at school before 8:00am.
From 8:00am—8:30am students are to sit in the Undercover Area.

	Timetable
Period 1	8:45am – 9:45am (60 minutes)
Period 2	9:45am – 10:45am (60 minutes)
Recess	10:45am – 11:10am (25 minutes)
Period 3	11:10am – 12:10pm (60 minutes)
Period 4	12:10pm – 1:10pm (60 minutes)
Lunch	1:10pm – 1:30pm (20 minutes)
	1:30pm – 1:50pm (20 minutes)
Form	1:50pm – 2:00pm (10 minutes)
Period 5	2:00pm – 3:00pm (60 minutes)



CURRICULUM

Pemberton District High School, along with all other schools in Western Australia, fully implements the WA Curriculum and Assessment Outline incorporating the Australian Curriculum and Early Years Learning Framework for planning, teaching and reporting purposes.

PRIMARY PROGRAM (K-6)

English:

We have a coordinated literacy program which allows students to work at differentiated levels when needed. Daily Literacy Learning Blocks allow for structured English sessions which further develop every child's spelling, reading, writing, viewing and speaking. Students are explicitly taught the skills they need and this is built on each year with increasing levels of complexity.

Some of the programs which assist us to do this are:

- PreLit Program (K)
- InitialLit Program (PP-Y2)
- Sound Waves Program (Y3-Y6)
- Talk for Writing Program (PP-Y6)
- MiniLit Literacy Intervention Program (Y1-2)
- MacqLit Literacy Intervention Program (Y3-10)

Mathematics:

Students work at differentiated levels when needed and build higher levels of complexity each year. Daily Numeracy Learning Blocks allow for structured Mathematics sessions covering mental maths, maths concepts and vocabulary, mathematical investigation and problem-solving.

Some of the programs which assist us to do this are:

- Maths Trek
- Top10Maths
- MathsOnline
- Numero
- Mathletics

Science and Humanities and Social Sciences (HASS):

Primary students will participate in dedicated weekly classes for Science and HASS. These programs are derived from the WA Curriculum and Assessment Outline and are prescribed for each year level.

Languages Other Than English (LOTE) - Indonesian

Students in Years 3-6 receive weekly Indonesian language and culture lessons.

Performing Arts

Students from Pre-Primary to Year 6 will receive Drama, Music and Dance lessons. The school has well equipped resources and focuses on developing the students' appreciation of the Performing Arts.



Visual Arts

Primary students will participate in weekly Visual Arts lessons. Lessons will focus on developing students art skills and responses while providing them with artistic opportunities.

Physical Education

Students from K-6 will participate in one hour per week of Physical Education with our PE Specialist teacher. Lessons will focus on developing students fine and gross motor skills, fitness, teamwork and sportsmanship. Students are provided with opportunities to demonstrate their skills through various carnivals.



Technologies

Primary students participate in weekly lessons in Design and Technology (D&T) and Digital Technologies (Digi Tech). In D&T students use design thinking and technologies to generate and produce solutions for authentic needs and opportunities and develop their skills in agriculture, home economics, wood, metals and plastics. In Digi Tech, students use computational thinking and information systems to define, design and implement solutions and explore coding and robotics.

Stephanie Alexander Kitchen Garden Project:

PDHS is part of the Stephanie Alexander Kitchen Garden Program and students from K-6 participate in weekly Kitchen Garden lessons. The aim of the program is to teach children about growing and cooking nutritious and wholesome food to set them up for a healthy and sustainable future. The school has a vegetable garden, hydroponics tanks, hot house and shade house, as well as Home Economics facilities for all students to learn food preparation skills.

SECONDARY PROGRAM (7-10)

All Secondary students complete the following compulsory subjects with Specialist teachers:

- English (four hours per week)
- Mathematics (four hours per week)
- Science (four hours per week)
- Humanities and Social Sciences (four hours per week)
- Physical Education (two hours per week)
- Health Education (one hour per week)

The Year 7/8 Taster Program provides students the opportunity to engage in all curriculum options prior to choosing their Elective Program courses for Years 9 and 10.

In 2025, the Year 7/8 Taster Program will see students completing two hours per week of:

- Performing Arts
- Digital Technologies
- Indonesian
- Visual Arts
- Design and Technology





SECONDARY PROGRAM (continued)

The Year 9/10 Electives Program allows students to select courses aligned to their personal interests, individual strengths and vocational aspirations.

In 2025, the Year 9/10 Electives Program will see students completing two hours per week of courses from the following possible offerings:

- Agriculture
- Woodwork
- Visual Arts
- Jewellery
- Outdoor Education
- Robotics
- Photography
- Food Technology
- Drama
- Stage Production
- Independent Living
- Childcare
- Textiles
- Specialist PE

Secondary School students will have the opportunity to participate in a range of enrichment opportunities that may include:

- Year 7/8 Respect and Resiliency Camp
- Year 9/10 Challenge Yourself Camp
- Year 7/8 Outdoor Education Camp
- Year 7/8 Emergency Services Week
- Year 9 /10 Work Experience Week
- Year 7-10 Country Week
- Community Week

Year 9 and Year 10 students will complete examinations for Mathematics, English, Science and HASS at the following times throughout the year:

- Year 9 — Week 7 of Term Four (Semester Two only)
- Year 10 — Week 7 of Term Two and Term Four (Semester One and Semester Two)





REPORTING TO PARENTS

Pemberton District High School will provide a formal report on student progress in all subjects at the end of Semester One and Semester Two in accordance with the Department of Education policy. Year 7-10 students will also be provided a Progress Report at the end of Term One. At all other times teaching staff will provide regular feedback to parents through a variety of means including emails home, parent interviews and telephone contact. Parents of all students are very welcome and actively encouraged to contact teachers to discuss their child's progress at any stage throughout the year.



NAPLAN

The National Assessment Program — Literacy and Numeracy (NAPLAN) testing will be conducted Term One from Wednesday 12 March 2025 to Monday 24 March 2025 for students in Years 3, 5, 7 and 9. This is an Australian benchmark testing process in the areas of Literacy and Numeracy and testing will be conducted online. Results of this testing will be provided directly to parents by the school towards the end of Term Three.

OLNA

The Online Literacy and Numeracy Assessment (OLNA) is for students in Year 10, 11 and 12. As part of WACE requirements for Senior School, students must pass this assessment in order to graduate at the end of Year 12. Students have two opportunities per year to sit the assessment. Students will be assessed on Reading, Writing and Numeracy. Further information on the OLNA is available through the SCSA website.

GIFTED AND TALENTED EDUCATION (GATE)

PDHS continues to support the GATE Online program. This program is coordinated through the Department of Education's Central Office. Application forms are sent out to schools in February for all Year 6 students. Students wishing to be involved in this program are required to successfully complete testing that is offered in May and conducted at a regional centre. Students in Years 7, 8, 9 and 10 may also sit testing at the same time to gain entry into the programme for the following year. Parents are responsible for applying for their child to be involved in the programme. Application forms can be downloaded from the department's website www.det.wa.edu.au.





SCHOOL PROCEDURES

ABSENCES

For the safety of all students, it is important for the school to be aware of any student who either does not come to school or leaves the school during the school day. To enable this to happen, parents are asked to adhere to the following procedures:

Absent from School:

A student will be marked absent from school if they are not present in class at the start of the day. An explanation from the parent or carer is required to explain all absences. Medical certificates may be required for prolonged absences. Written explanations are required for extended and/or planned absences and may be designated "unauthorised" by the Department. For further information on attendance, please visit the school website and review the PDHS Attendance Policy

SMS Message System:

Pemberton DHS has an SMS Messaging System. A text message is sent to the number one parent or carer on the enrolment form (unless otherwise notified) at 10.30am if your child is absent from school and no explanation has yet been received. Follow the prompts to send a reply and this is acceptable as an explanation for your child's absence.

Late Arrivals:

All students arriving at school after the 8:45am siren must report to the Front Office to register their arrival and obtain a late note which must then be handed to the classroom teacher. Students who arrive late often miss vital information at the beginning of the lesson and can find it difficult to catch up to their peers. Persistent lateness can have a significant impact of a students knowledge and understanding of a particular topic.

Early Arrivals:

Students arriving at school before 8:30am are required to wait in the Undercover Area. Prior to that time there are no teachers on duty to ensure adequate supervision of students. Parents are asked to be aware of this fact and discourage students from arriving too early.

Leaving School During the School Day:

Parents and carers are required to register at the Front Office before collecting students for appointments or if they are collecting a sick child. Parents and carers are required to sign their child out. Students will only be released to parents, carers or persons listed as an emergency contact on the admission card. Should it be necessary for someone else to collect your child, please advise the Front Office either in writing or by phone.

Same Day Return:

Please sign your child in through the Front Office.

Permission to Leave the School Grounds Temporarily:

A letter from parents or carers requesting permission for their child/children to leave the school grounds during school time is required for students to leave the school. If students are going on a regular basis, one letter will be acceptable for the whole year.



SCHOOL PROCEDURES (continued)

ADDRESS AND TELEPHONE CHANGES:

Please advise the Front Office of any changes to your address or contact phone numbers. It is essential that the school has up to date information on parent contacts.

ENROLMENTS:

Kindergarten Attendance:

Students in Kindergarten will attend school for 19.5 hours per 'odd' weeks and 13 hours per 'even' weeks

- Monday from 8.30am to 3:00pm
- Tuesday from 8:30am to 3:00pm
- Wednesday from 8:30am to 3.00pm (*alternate weeks*)

Further information can be found in the *Kindergarten / Pre-Primary Handbook*.

All Other Enrolments:

A copy of the birth certificate and immunisation records of students is required. Please bring these along when enrolling.

Overseas Enrolments:

Passports, with necessary visas and entry dates, are required to be viewed when enrolling.

VISITORS

For security reasons, all visitors to our school between the hours of 8.45am and 2.50pm are to report to the Front Office before going to classrooms. This includes parents going to classrooms during school hours.

BUSES

Families that require the use of the school bus service need to apply via the website www.schoolbuses.wa.gov.au

Where a student normally comes to school by bus, he/she is also expected to return home by bus. Any variations in drop off or pick up locations will need to be notified by a parent to the school prior to the event. A high standard of behaviour is expected on the buses and any student who misbehaves and endangers the safety of others may be removed and will have to make other arrangements to get to school.

Bus Contractor Details:

* Pemberton Bus Service, Murray and Deanne Ventris 9776 1757

* Nichols Bus Service (Northcliffe), Leonie Nichols 0417 182 480





COMMUNICATION

FACEBOOK

PDHS has a Facebook page that is updated regularly to provide weekly reviews by the Principal, as well as articles about student activities and reminders of upcoming events. The school's Facebook page can be found at www.facebook.com/PembertonDHS6260/

CONNECT

Connect is a Department of Education website that parents and students can access to keep up to date with classwork, homework, resources and teacher/student communication. Secondary school teachers will upload course and assessment information, homework, learning materials, as well as record student marks. Parents can use Connect to communicate with the classroom teacher and to keep informed of their child's progress in all core learning areas. Parents will need to collect their log in details from the Front Office if they do not already have them.

TERM PLANNER

A term planner is issued at the beginning of each term with all of the significant dates of upcoming events.

EMAILS, LETTERS AND NOTES

The school will endeavour to keep you informed through regular emails, notes and letters. All incursions, excursions and camps will mean notes sent home for your information and permission. It is important that you ask your child to give you these promptly so that you can respond by due dates. To make it easier for you, we ask you to 'THINK PINK'. The school prints all notes requiring a response from parents in pink. This is so that parents can easily spot a *pink* note, know that it is important and you are required to respond. Should you misplace or not receive a note, please contact the Front Office for a replacement.

ANNUAL REPORT

Each year in Term One, as part of Department of Education requirements, the school prepares an Annual Report. This report is distributed to members of the School Board, as well as the P&C Association. This report is uploaded to the school website and available from the Front Office.

APPOINTMENTS

It is important to have regular communication with your child's teachers. If you have a particular problem or concern, it pays to make an appointment to see your child's teacher as soon as possible. It is not always possible for teachers to discuss issues when you drop in, so please check when a suitable time is available. You can do this directly with the teacher, by sending a note or by calling the Front Office.



PARENT ORGANISATIONS

PARENTS & CITIZENS ASSOCIATION

The Pemberton DHS P&C gives parents an opportunity to learn about the school's policies and programs, organise ways in which parents can share in shaping and developing school policies, bring parents together to share information and views, assist the school in promoting the school's values and achievements, and help raise funds to provide extra resources.

Current Committee Members:

President	-	Jennifer Hughes
Vice President	-	Chelsea Della Gola
Secretary	-	Elfrieda Linz
Treasurer	-	Emma Liebrechts

All enquiries to the P&C can be made via email to Pemberton.DHS.PandC@outlook.com.au

SCHOOL BOARD

The main role of the School Board is to help plan the strategic direction of our school, monitor the school's performance, and support the school to provide the best possible education and outcomes for all its students. It is made up of representatives from staff, parents and the local community. School Board members hold their terms for one to two years and vacancies are advertised through the school newsletter in Term One each year. The School Board meets twice a term and regular updates are included in the school newsletter. Anyone wishing to have items discussed by the School Board can do so by raising them with a Board member or writing directly to the Board via the Principal or Chair. If you are interested in finding out more about the role of the School Board, or wish to nominate for a position, please contact the Principal. It is a great forum for getting involved with the school and helping to shape our future.

** A list of Board members and contact details can be obtained through the Front Office.*

VOLUNTEERS

Volunteers are an asset to any school and Pemberton DHS is fortunate to be able to utilise volunteers on a regular basis. The school welcomes any community member who would like to donate their time in any way. This can range from helping in the classroom, being a canteen helper, contributing to a busy bee, assisting on camps and excursions, helping out on a Carnival day or Arts Festival or covering books at home.

All volunteers who come into the school, apart from parents of students attending PDHS, are required to have a *Working With Children Card*. Parents attending overnight camps are also required to have a *Working with Children Card*. Please see the WWC website for more information: <https://workingwithchildren.wa.gov.au>

Parents are reminded that whilst working at schools as volunteers, confidentiality in respect of students, parents and staff is vital and expected. Any concerns should be brought to the attention of the relevant teacher or to the Principal.



STUDENT HEALTH AND SAFETY

CARPARKS AND STUDENTS

When delivering and/or picking up students to and from the school, please:

- Ensure that students do not walk across the car parks. Students should use the pathways even if this means going the long way round.
- Walk to school as it is healthier and cheaper.
- Park in the following areas:

Burma Road — The parking bay at the front of the School is an area set aside for short term pick ups and drop offs only and should not be used for parking.

Primary Carpark— Provides easy access to Kindergarten and Pre-Primary. This carpark is a one way entry. Please do not park in the driveway and always drive slowly to avoid students who may be crossing the entrance and exit.

From 8.30am to 8.50am each morning, and 2.55pm to 3.15pm each afternoon, buses need clear access to the school bus area near the Design & Technology building to set down and pick up children. Parking in this area at these times is prohibited.

COMMUNITY HEALTH NURSE

Community Health Nurses (Schools) from the Warren Blackwood Health Service provide services to the school. Our nurse visits the school by arrangement and provides:

- assistance with and monitoring of students with chronic medical conditions.
- assessments of students, with parental consent, to detect and refer on conditions adversely affecting learning.
- assistance to health promotion and education programmes.
- health related short-term counselling and crisis intervention on health related issues.
- advocacy on health related issues when required.

The nurse can be consulted by parents and carers to discuss any health related issue affecting their children by contacting them via the Front Office.

IMMUNISATION

Parents should be aware of the Immunisation Schedule for students. If your child is not immunised, it is important that you make teachers and the Front Office aware. Students in Kindergarten should have had their 4 year booster before commencing school. Please see the Department of Health's website for more information: www.health.wa.gov.au

DENTAL HEALTH THERAPY

Children from Pre-Primary to Year 10 are eligible for treatment from the school dental service. The caravan is usually based at Manjimup Primary School, however its services are available at PDHS at different times throughout the year.

Contact details: **9771 2911** or **0409 935 793**.





CRUNCH AND SIP

Crunch and Sip is a set break for students to eat fruit or vegetables and drink water in the classroom. This is a chance for students to refuel and reinforces the importance of drinking water and eating fruit and vegetables every day. Please send an extra piece of fruit or vegetable each day in your child's lunch box.

HATS

All students need to wear hats in the playground during recess and lunchtime, as well as for any lessons in the playground during the school day in Term One and Term Four. Student will need to supply their own hats if they wish to use the playground during these times.

ROAD SAFETY AND BIKES

The safety of your child/ren on the road is of major concern to the school and positive reinforcement of safety rules is requested from parents. Students who ride bikes to school should park them in the racks provided. Once parked, they are not to be used until the end of the day. Parents are requested to see that bicycles are in a roadworthy condition with a bell, reflector and effective brakes. Please remember by law that helmets are compulsory and please also ensure that the helmet is very clearly marked with your child's name.

It is recommended that children under the age of 9 should not ride bikes on the road unaccompanied by adults. It is against School Rules to ride bikes in the school grounds.

INFECTIOUS DISEASES

Parents are asked to keep unwell students at home because infections can spread very quickly amongst other students. Before starting school each day, please ensure students are aware of personal hygiene practices such as washing their hands, blowing their nose appropriately and going to the toilet. Sneezing and coughing into a bent arm rather than a hand prevents germs from being spread around through hand contact.

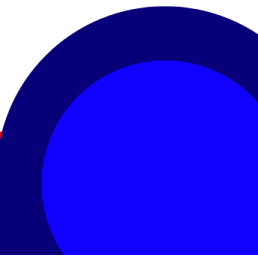
HEAD LICE

Parents are asked to regularly check their child/ren's hair for lice. Effective commercial products are available from chemists or advice can be given by the Health Department or the School Nurse. It is important to keep checking hair even after treatment because unaffected eggs can still hatch. If your child is found to be infested with head lice, you will be notified via letter or phone. School staff, under the direction of the Principal, may check a child's hair. School policy requires long hair (past shoulder length) to be tied back at all times to assist in the control of head lice.

SICK OR INJURED STUDENTS

It is important that parents update their emergency contact numbers with the Front Office if there are any changes. Parents will be contacted if a child is injured or ill at school and if the emergency contacts are unavailable, an ambulance could be called if deemed necessary. The cost of the ambulance would be the responsibility of the parent.

With regard to the administration of medication to students, it is necessary for parental permission to be obtained before this can occur. This can be done by completing the necessary permission forms available from the Front Office.





PARENT AND STUDENT RESPONSIBILITIES

HOW TO HELP YOUR CHILD AT SCHOOL

- Be positive when you talk about school and help your child develop a healthy attitude towards receiving instruction.
- Attend parent meetings and education sessions. You will not only learn about the programs your child is doing, but how best to support them.
- Come along to school events such as parent nights, ceremonies and concerts. Help us celebrate your child's achievements, as well as the achievements of others.
- Encourage your child to look after their possessions and be prepared for the day with the items they will need.
- Ensure your child has an appropriate place to complete homework. Take an interest in what they are doing for homework and give assistance if needed.
- Label all items your child brings to school including hat, jumpers, books, pencils and lunch boxes.

FOR CHILDREN STARTING SCHOOL

- Volunteer to come in and help. That way you will see first-hand the programs and progress your child is making.
- Teach your child to memorise his/her phone number, home address and birthday.
- Visit the local library regularly and read aloud to your child every day if possible. Talking about what you have read will help develop listening and comprehension skills.
- Listen to your child's opinions and ideas and explain rules and consequences of denying the rights of others.
- Always provide guidance and support while encouraging your child to think for themselves.
- Shy children may need help to talk to people and other children. Encourage them to make many friends.

LUNCHES

Parents are encouraged to provide healthy lunches and snacks for their children. Evidence supports that a healthy breakfast and a healthy lunch leads to better learning. Parents are asked to support this by providing school lunches and snacks that are well balanced nutritionally and minimise sugar.

VALUABLE ITEMS AND TOYS

Items such as mobile phones, all electronic devices and toys should **NOT** be brought to school. Any item brought to school for a special purpose should be correctly labelled and the child encouraged to be responsible for its safekeeping. The school will not be held responsible for the loss or damage any personal items brought to school. To avoid any potential issues, students and/or parents are welcome to leave any of these items in the Front Office until required.



MOBILE PHONES AND ELECTRONIC DEVICES

Whilst we do not encourage the use of electronic devices such as mobile phones at PDHS, we recognise that many parents and carers allow and provide their children with access to these items for safety and personal reasons. For further information please refer to the PDHS Mobile Phone and Electronic Device Policy (available on the school website). Please be aware that the school accepts no responsibility for the theft or loss of electronic items that are not handed in at the Front Office.

INTERNET AGREEMENT

All students in Kindergarten to Year 10 are asked to sign an Internet Agreement and parents are encouraged to read this with their child/ren. The agreement needs to be completed before students can be accepted onto the school's ICT network. This is an endeavour by the school to ensure students are aware of the importance of appropriate internet use at all times. Improper or inappropriate use of the internet is a breach of the school's Student Behaviour Policy.

MEDIA CONSENT FORM

Before the school is able to use images of students in publications such as promotions, newspapers, published photographs, articles and brochures, parents are required to sign and submit a Media Consent Form. These are available from the Front Office and need to be submitted once only rather than every year. This form will cover the students from Kindergarten to Year 10 and if at any time you would like to withdraw this consent, please notify the Front Office in writing.



MARKING OF CLOTHING AND BELONGINGS

All articles of clothing should be clearly marked with the students name.

LOST PROPERTY

The school maintains a lost property box located outside the Front Office. Items of clothing left in the school yard/play areas are placed in the box for parent pickup. Lost items of greater value are kept in the Front Office for collection.





UNIFORM

Kindergarten

School uniform is not considered compulsory for Kindergarten students.

However, parents are welcome to purchase uniforms for children in Kindergarten if they so choose.

Pre-Primary/Primary School (Years PP – 6)

Shirt	Royal blue polo shirt with school logo. *Year 6s can wear their navy blue graduation shirt.
Shorts/Skorts	Black skorts or plain black shorts, no shorter than mid-thigh. No obvious logos, brand names or stripes. No bike pants (see “leggings” next page) or “boy legs”. No denim.
Skirts	Plain black skirts of acceptable length (mid-thigh). No stretch ‘tube’ skirts. No denim.
Jumper/Hoodie	Royal blue fleece, or zip-up hoodie, with school logo.
Pants	Plain black pants or tracksuit pants. No obvious logos, brand names or stripes. No jeggings or denim.
Dress	Royal blue tartan school dress.

Secondary School (Years 7-10)

Shirt	Navy blue polo shirt with school logo.
Shorts/Skorts	Black skorts or plain black shorts no shorter than mid-thigh. No obvious logos, brand names or stripes. No bike pants (see “leggings” below) or “boy legs”. No denim.
Skirts	Plain black skirts of acceptable length (mid-thigh). No stretch ‘tube’ skirts. No denim.
Jumper/Hoodie	Navy blue hoodie with school logo. *Year 10s can wear their graduation jumper
Pants	Plain black pants or tracksuit pants. No obvious logos, brand names or stripes. No jeggings or denim.
Dress	Royal blue tartan school dress.



UNIFORM (continued)

All Students

Skivvy Shirts	Long sleeved skivvy shirts may be worn underneath a polo shirt but must be navy blue / black or white.
Tights (Stockings)	Plain black tights. No patterns.
Leggings	Leggings must not to be worn on their own. They should only be worn underneath shorts, a skirt or a dress.
Footwear	Flat shoes, no heels. Sandals with ankle straps. Trainers, joggers, lace-up shoes, buckled shoes etc. No fashion boots, crocs or thongs. <i>Closed-in shoes must be worn for all Sport, Home Economics, Design and Technology, and Science subjects for OHS reasons</i>
Hats	A 'no hat, no play' rule applies in Terms One and Four Hats with school logo are available from Manjimup Monograms in both bucket & cap style.
Hair	Long hair (past shoulder length) is to be worn tied back and away from face at all times, to assist in the control of head lice, as well as for OHS reasons in various primary and secondary subjects.
Jewellery	A limited amount can be worn. No facial jewellery. Students may be asked to remove items of jewellery in certain subjects for OHS reasons. No 'costume' jewellery. No fashion belts.





STUDENT SERVICES

ASSEMBLIES

Whole School Assemblies will generally occur three times per term. The purpose of the assembly is to acknowledge student achievement, communicate information and showcase student performances. Parents and community members are always encouraged to attend. Assemblies are held in the Undercover Area and are hosted by difference classes to display their oral language skills and promote their wonderful class work. Dates and times of all whole assemblies appear on the Term Planner.

Small assemblies are also held for Primary students on a Friday afternoon and for Secondary students on a Thursday afternoon. At these there is an acknowledgement of achievements and some awards, however, it is primarily to disseminate information to students and reinforce expected behaviour.

BOOK CLUB

The School participates in the Scholastic Book Club: Extra All Ages, Wombat, Lucky, Arrow and Star. Your child will bring home an order brochure/form which is to be returned by a set date. If you wish to purchase a book, you mark the order form appropriately and return it, together with the correct money, in a sealed envelope. Alternatively books can be order online through Scholastic Bookclub Loop. The child then returns the order form to the Front Office. The School receives rewards from Scholastic.

CARNIVALS

- Athletics Carnival — For all students in Kindergarten to Year 10; date TBC
- Interschool Athletics Carnival — For top competitors in Years 3-10; date TBC
- Cross Country Interschool — Terms Two and Three for top competitors in Years 7-10
- Winter Carnival — Term Three for all students in Years 3-6
- Country Week — Term Three for Years 7-10

FACTIONS

The school has two factions – Karri (Blue) and Jarrah (Red). Students will be allocated to a faction when they enrol at the school. Factions are used in our Athletics Carnival held in Term One. Faction shirts can be a plain coloured t-shirt or can be purchased from Manjimup Monograms.

IN-TERM SWIMMING

Students from Pre-Primary to Year 7 attend in-term swimming lessons. All students are expected to attend this program as it forms part of the Physical Education curriculum. Exemption from this program must be gained from the Principal. Swimming lessons are conducted at Manjimup Aquatic Centre and dates will be confirmed during 2025.

SCHOOL CHAPLAIN

Students, parents, carers and staff can access the services of our School Chaplain, Meryl Guimelli for two days per week during 2025. Meryl is available to support the health and wellbeing of the school community. Please contact the school to make appointments or for further information.



PRIMARY EXTENSION AND ACADEMIC CHALLENGE (PEAC)

All Year 4 students are tested for eligibility to attend PEAC the following year. PEAC is an external program for students who are academically talented to be challenged and extended in their learning. Parents are responsible for their child's transport to any PEAC activities and any cost associated with the course.

STUDENT COUNCIL

Primary and Secondary Student Councils are established at the beginning of each school year and maintained in accordance with the outline structure and tenure.

Year 4-6 Student Council

- Two students from each year group.
- Students selected will be non-gender specific.
- Tenure will be for one semester.

Year 7-10 Student Council

- Two students from each year group.
- Students selected will be non-gender specific.
- Tenure will be for one school year.

Student Council Roles and Responsibilities

The Leadership Team coordinates the Primary and Secondary Student Councils.

Year 4-6 Student Council

- Participate in a weekly meeting arranged by the Leadership Team
- Assist in the coordination and running of the Primary assemblies.
- Consider any matters or concern to students and make recommendations or requests to the school Executive Team, Finance Committee, P&C and School Board
- Attend and assist at school and community events.

Year 7-10 Student Council

- Participate in meetings as arranged by the Leadership Team
- Assist in the coordination and running of the Secondary assemblies.
- Consider any matters or concern to students and make recommendations or requests to the school Executive Team, Finance Committee, P&C and School Board
- Attend and assist at school and community events.

GRADUATION

Annual Year 6 and Year 10 graduation ceremonies are held towards the end of Term Four. Details of each event will be outlined in letters to parents and carers.

PRESENTATION NIGHT

Pemberton DHS holds a Presentation Night at the end of each school year involving students from Years 1 to 10. Students are eligible to receive awards for academic and civic achievement as demonstrated throughout the year. This is an opportunity to highlight and acknowledge the achievements of students at PDHS.



ARTS FESTIVAL

This is an annual week long event where students can submit both static art work such as painting, sculpture and photography, as well as performances such as singing, dance, poetry and instrumental for judging. Judges are from local experts and practicing artists found in our community. The week culminates with a showcase evening of the winning performances and displays.

CAMPS

There are many opportunities for students to attend school camps throughout their education at Pemberton DHS. Camps form an integral part of the overall learning program and are designed to be developmental in nature.

EXCURSIONS AND INCURSIONS

Excursions and incursions are run throughout the school year, link closely to school curriculum and are planned to enhance the students' learning program. Information and permission forms will be provided to parents and carers using the 'Consent2Go' Permission forms can be returned electronically via 'Consent2Go'. In order to attend an excursion, you will need to have completed a standard student medical form. If your child's medical details change over the course of the year, the form must be updated.





PEMBERTON
DISTRICT HIGH SCHOOL

Pemberton District High School
Burma Road
Pemberton WA 6260

Phone: 9776 5800

Email: pemberton.dhs@education.wa.edu.au
www.pembertondhs.wa.edu.au